



**COUNTY OF LOS ANGELES
TREASURER AND TAX COLLECTOR**

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ELIZABETH BUENROSTRO GINSBERG
TREASURER AND TAX COLLECTOR

Board of Supervisors

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March 4, 2026

SENT VIA EMAIL

Dear Interested Party:

**REQUEST FOR STATEMENT OF QUALIFICATIONS
FOR THE PROVISION OF
REAL PROPERTY INSURANCE SERVICES
ADDENDUM ONE**

This Addendum One (Addendum) to the Real Property Insurance Services Request for Statement of Qualifications (RFSQ) provides updated information related to the RFSQ. Please note the following:

1. RFSQ, Subparagraph 7.4 (Preparation and Format of the SOQ), Subparagraph 7.4.2 (Vendor's Qualifications (Section A), E. (Vendor's Financial Capability (Section A.5)), is added to the RFSQ as noted in Attachment 1.

Please attach this Addendum to your RFSQ.

Should you have any questions, you may contact Maria Vadai, Administrative Services Manager II, of my staff at (213) 974-7360 or contracts@ttc.lacounty.gov.

Very truly yours,

ELIZABETH BUENROSTRO GINSBERG
Treasurer and Tax Collector

David Sandoval
Administrative Services Manager III

DS:MV:acm

Attachment

7.4 Preparation and Format of the SOQ

7.4.2 Vendor's Qualifications (Section A)

E. Vendor's Financial Capability (Section A.5)

The County will conduct a review of Vendor's financial capability. Vendor must provide copies of the company's most current and prior two Fiscal Years (2024, 2023, and 2022) financial statements. Statements should include the company's assets, liabilities, and net worth and at a minimum should include the Balance Sheet, Statement of Income (Statement of Operations), and the Retained Earnings Statement (Statement of Cash Flows). Do not submit Income Tax Returns to meet this requirement. Subject to any California Public Records Act requirements, all financial statements will be kept confidential if so, stamped on each page.