



**COUNTY OF LOS ANGELES  
TREASURER AND TAX COLLECTOR**

**BUSINESS LICENSE TAX-DISPOSAL FACILITIES  
REFUND CLAIM FORM**

Board of Supervisors

HILDA L. SOLIS  
First District

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Third District

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Fourth District

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Fifth District

**ELIZABETH BUENROSTRO GINSBERG**  
TREASURER AND TAX COLLECTOR

Pursuant to Los Angeles County's Business License Tax – Disposal Facilities, Code Section 4.63.140, whenever the amount of any tax has been overpaid or paid more than once or has been erroneously or illegally collected or received by the tax administrator it may be refunded. Any operator may claim a refund, provided such refund is claimed no later than three years from the date of the overpayment. No refund shall be paid unless the claimant establishes his right with written records validating entitlement to the satisfaction of the Treasurer and Tax Collector. Please use this Refund Claim Form to document and substantiate your claim.

**1. Claimant Information**

Name of Operator: \_\_\_\_\_

Street Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone: (\_\_\_\_) \_\_\_\_\_ E-mail: \_\_\_\_\_

DBA of Facility: \_\_\_\_\_

**2. Basis of Claim**

Reason(s) for refund (Attached additional sheets as necessary): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Period(s) Covered: \_\_\_\_\_

Yes

Supporting documents and proof of payment enclosed

**3. Refund Amount and Payment Information**

Amount of refund requested: \$ \_\_\_\_\_

Check one:  Make refund check payable to: \_\_\_\_\_

Credit against next remittance of taxes

**4. Signature of Claimant**

**I HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE INFORMATION IN THIS CLAIM IS TRUE AND CORRECT.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_ Title: \_\_\_\_\_

**This form is to be signed, dated and returned with supporting documents and proof of payment for which refund is claimed to:**

**LOS ANGELES COUNTY TREASURER AND TAX COLLECTOR  
KENNETH HAHN HALL OF ADMINISTRATION  
500 WEST TEMPLE STREET, ROOM 462  
LOS ANGELES, CA 90012-2766**

The Los Angeles County Business License Tax – Disposal Facilities is codified in Title 4, Chapter 4.63 of the Los Angeles County Code. Refer to [http://www.municode.com/library/CA/Los\\_Angeles\\_County](http://www.municode.com/library/CA/Los_Angeles_County).

For more information, please refer to the BLT-DF website at <https://ttc.lacounty.gov/disposal-facilities-business-license-tax/>.

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**TTC USE ONLY**

Approved for Credit/Refund \_\_\_\_\_

Approved by: \_\_\_\_\_

Date: \_\_\_\_\_