



**COUNTY OF LOS ANGELES
TREASURER AND TAX COLLECTOR**

**TRANSIENT OCCUPANCY TAX
DESIGNATED EXEMPTIONS
APPLICATION FORM**

ELIZABETH BUENROSTRO GINSBERG
TREASURER AND TAX COLLECTOR

Board of Supervisors
HILDA L. SOLIS
First District
HOLLY J. MITCHELL
Second District
LINDSEY P. HORVATH
Third District
JANICE HAHN
Fourth District
KATHRYN BARGER
Fifth District

The Los Angeles County Code, Chapter 4.72 Transient Occupancy Tax, Section 4.72.060 Exemptions, states “If a proper claim for exemption is made a tax shall not be imposed.” The following designations are considered exempt: emergency shelter referrals by Los Angeles County, County-affiliated, or State agencies, including, but not limited to, referrals from the Los Angeles County Department of Public Social Services, the Department of Children and Family Services, the Los Angeles Homeless Services Authority, and the State Department of Corrections and Rehabilitation; any Federal or State employee on official business; any officer or employee of a foreign government; and, any Red Cross, Amtrak, US Postal Service, Federal Credit Union and Insurance Company employee serving on official business.

If you meet the above criteria and are exempt from the tax, file this Application Form and state those facts, declared under penalty of perjury, which qualify you for the exemption. An exemption shall not be granted to any transient except upon the submission of this Application Form made at the time rent is collected.

Please check off and initial the appropriate designation:

<input type="checkbox"/>	Amtrak	<input type="checkbox"/>	<input type="checkbox"/>	Foreign Government Agency	<input type="checkbox"/>
<input type="checkbox"/>	Emergency Shelter Referral	<input type="checkbox"/>	<input type="checkbox"/>	Insurance Company	<input type="checkbox"/>
<input type="checkbox"/>	Federal Credit Union	<input type="checkbox"/>	<input type="checkbox"/>	Red Cross	<input type="checkbox"/>
<input type="checkbox"/>	Federal or State of California employee	<input type="checkbox"/>	<input type="checkbox"/>	US Postal Service	<input type="checkbox"/>

I HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT THE INFORMATION IN THIS FORM IS TRUE AND CORRECT.

Signature of person claiming exemption: _____

Print Name: _____

Organization: _____

Telephone Number: _____

Check in Date: _____ Check out Date: _____

Signature of Hotel/Motel Operator: _____

DBA/Address: _____

The completed Transient Occupancy Tax Designated Exemption Application Form is to be kept with the operator and be made available for inspection by the Treasurer and Tax Collector. (Sec. 4.72.090).

The Los Angeles County Transient Occupancy Tax is codified in Title 4, Chapter 4.72 of the Los Angeles County Code. Refer to <http://www.municode.com/library/CA/Los Angeles County>.

For more information, please refer to the TOT website at <https://ttc.lacounty.gov/tot>.