



**KEITH KNOX**  
TREASURER AND TAX COLLECTOR

# COUNTY OF LOS ANGELES TREASURER AND TAX COLLECTOR

## TRANSIENT OCCUPANCY TAX (TOT) APPLICATION FOR REGISTRATION CERTIFICATE

Board of Supervisors

**HILDA L. SOLIS**  
First District

**HOLLY J. MITCHELL**  
Second District

**LINDSEY P. HORVATH**  
Third District

**JANICE HAHN**  
Fourth District

**KATHRYN BARGER**  
Fifth District

### Business Information

<b>Business Name</b>	
<b>Doing Business As</b> (If applicable)	
<b>Property Address</b>	

### Type of Transient Occupancy Property (check one)

<input type="checkbox"/>	<b>Residence</b> (Short-Term Rental)	Number of maximum occupants: _____
<input type="checkbox"/>	<b>Hotel/Motel</b>	Operating a hotel/motel requires a County of Los Angeles Business License. To inquire, please contact the Business License Section (see page 2).
<input type="checkbox"/>	<b>Boarding House</b>	Operating a boarding house requires a County of Los Angeles Business License. To inquire, please contact the Business License Section (see page 2).

### Owner Information

<b>Owner Name</b>			
<b>Mailing Address</b> (if different from business)			
<b>Email Address</b>		<b>Phone Number</b>	

### Certification

*By signing below, I declare under penalty of perjury under the laws of the State of California, that the information above is true and correct; that I have reviewed all the requirements regarding renting to transients; that I understand the procedures for remitting such tax to the County each month; that I have all necessary rights to rent my space; and that I will follow all applicable laws and regulations, including building and health and safety codes.*

<b>Signature of Owner</b>		<b>Date</b>	
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Please return this application to:

**LOS ANGELES COUNTY TREASURER AND TAX COLLECTOR**  
**500 W TEMPLE STREET, ROOM 462**  
**LOS ANGELES, CA 90012**  
**ATTN: MISCELLANEOUS REVENUE UNIT**

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## CONTACT INFORMATION

### Business License Section

Tel. No: (213) 974-2011

Email: [businesslicense@ttc.lacounty.gov](mailto:businesslicense@ttc.lacounty.gov)

Website: [ttc.lacounty.gov/business-license-general-information/](http://ttc.lacounty.gov/business-license-general-information/)

### Transient Occupancy Tax Unit

Tel. No: (213) 893-7984

Email: [TOT@ttc.lacounty.gov](mailto:TOT@ttc.lacounty.gov)

Website: [ttc.lacounty.gov/tot/](http://ttc.lacounty.gov/tot/)

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## FOR TTC USE ONLY

### *Business License Section approval is required for Hotel/Motel and Boarding House*

Received by / Date:

☐ **Approved** Business License Account No. \_\_\_\_\_

☐ **Denied** Reason \_\_\_\_\_

Processed by / Date: \_\_\_\_\_

Reviewed / Approved by / Date: \_\_\_\_\_

### Internal Controls Branch – Miscellaneous Revenue Unit

Received by / Date:

Change of Ownership: ☐ Yes ☐ No Previous Owner: \_\_\_\_\_

☐ **Approved** Location \_\_\_\_\_ Account No. \_\_\_\_\_

☐ **Denied** Reason \_\_\_\_\_

Processed by / Date: \_\_\_\_\_

Reviewed by / Date: \_\_\_\_\_

Approved by / Date: \_\_\_\_\_