



COUNTY OF LOS ANGELES TREASURER AND TAX COLLECTOR

TRANSIENT OCCUPANCY TAX (TOT) APPLICATION FOR REGISTRATION CERTIFICATE

KEITH KNOX
TREASURER AND TAX COLLECTOR

Board of Supervisors
HILDA L. SOLIS
First District
HOLLY J. MITCHELL
Second District
SHEILA KUEHL
Third District
JANICE HAHN
Fourth District
KATHRYN BARGER
Fifth District

Business Information

Business Name			
Doing Business As (if applicable)			
Property Address			
Date business started operating		County Business License # (if applicable)	

Type of Transient Occupancy Property (check one)

<input type="checkbox"/>	Hotel/Motel	Total # of Rental Units _____ Operating a hotel/motel requires a County of Los Angeles Business License.
<input type="checkbox"/>	Residence	# of Renters <input type="checkbox"/> 1-4 <input type="checkbox"/> 5+ Renting a residence to 1-4 persons requires completion of an Affidavit of Agreement to Limit Short-Term Rental Activity. Renting a residence to 5 or more persons requires a County of Los Angeles Business License.
<input type="checkbox"/>	Other (please specify)	

Owner Information

Owner Name			
Mailing Address (if different from business)			
E-mail Address		Phone Number	

Certification

<i>By signing below, I declare under penalty of perjury under the laws of the State of California, that the information above is true and correct; that I have reviewed all the requirements regarding renting to transients; that I understand the procedures for remitting such tax to the County each month; that I have all necessary rights to rent my space; and that I will follow all applicable laws and regulations, including building and health and safety codes.</i>			
Signature of Owner		Date	

IMPORTANT INFORMATION

If you have any questions regarding this form or TOT in general, please call (213) 893-7984, Monday-Friday, 8:00 a.m. to 4:00 p.m. PT, or email us at tot@ttc.lacounty.gov. You may also visit the TOT website at <https://ttc.lacounty.gov/tot/>.

If you have any questions regarding business licenses, please contact the Revenue and Enforcement Division – Business License Section at (213) 974-2011 or via email at businesslicense@ttc.lacounty.gov. You may also visit the business license website at <https://ttc.lacounty.gov/business-license-general-information/>.

FOR TTC USE ONLY

Received by _____ Date _____

<input type="checkbox"/>	Approved	Location _____	Account # _____
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<input type="checkbox"/>	Denied	Reason: _____
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Processed by _____ Date _____

Reviewed by _____ Date _____

Manager Approval _____ Date _____

Please return this application to:

LOS ANGELES COUNTY TREASURER AND TAX COLLECTOR
500 W TEMPLE STREET, ROOM 462
LOS ANGELES, CA 90012
ATTN: MISCELLANEOUS REVENUE UNIT