



JOSEPH KELLY
TREASURER AND TAX COLLECTOR

COUNTY OF LOS ANGELES TREASURER AND TAX COLLECTOR

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 First District
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 Second District
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 Third District
JANICE HAHN
 Fourth District
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 Fifth District

TRANSIENT OCCUPANCY TAX (TOT) APPLICATION FOR REGISTRATION CERTIFICATE

Business Information

Business Name			
Doing Business As (if applicable)			
Property Address			
Date business started operating		County Business License # (if applicable)	

Type of Transient Occupancy Property (check one)

<input type="checkbox"/>	Hotel/Motel	Total # of Rental Units _____ Operating a hotel/motel requires a County of Los Angeles Business License.
<input type="checkbox"/>	Residence	# of Renters <input type="checkbox"/> 1-4 <input type="checkbox"/> 5+ Renting a residence to 1-4 persons requires completion of an Affidavit of Agreement to Limit Short-Term Rental Activity. Renting a residence to 5 or more persons requires a County of Los Angeles Business License.
<input type="checkbox"/>	Other (please specify)	

Owner Information

Owner Name			
Mailing Address (if different from business)			
E-mail Address		Phone Number	

Certification

By signing below, I declare under penalty of perjury under the laws of the State of California, that the information above is true and correct; that I have reviewed all the requirements regarding renting to transients; that I understand the procedures for remitting such tax to the County each month; that I have all necessary rights to rent my space; and that I will follow all applicable laws and regulations, including building and health and safety codes.

Signature of Owner		Date	
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IMPORTANT INFORMATION

If you have any questions regarding this form or TOT in general, please call (213) 893-7984, Monday-Friday, 8:00 a.m. to 4:00 p.m. PT, or email us at tot@ttc.lacounty.gov. You may also visit the TOT website at <https://ttc.lacounty.gov/tot/>.

If you have any questions regarding business licenses, please contact the Revenue and Enforcement Division – Business License Unit at (213) 974-2011 or via email at businesslicense@ttc.lacounty.gov. You may also visit the business license website at <https://ttc.lacounty.gov/business-license-general-information/>.

FOR TTC USE ONLY

Received by _____ Date _____

<input type="checkbox"/>	Approved	Location _____	Account # _____
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<input type="checkbox"/>	Denied	Reason: _____
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Processed by _____ Date _____

Reviewed by _____ Date _____

Manager Approval _____ Date _____

Please return this application to:

LOS ANGELES COUNTY TREASURER AND TAX COLLECTOR
500 W TEMPLE STREET, ROOM 462
LOS ANGELES, CA 90012
ATTN: MISCELLANEOUS REVENUE UNIT