



JOSEPH KELLY
TREASURER AND TAX COLLECTOR

COUNTY OF LOS ANGELES TREASURER AND TAX COLLECTOR

Kenneth Hahn Hall of Administration
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Board of Supervisors
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Third District
JANICE HAHN
Fourth District
KATHRYN BARGER
Fifth District

May 8, 2018

SENT VIA EMAIL

Dear Interested Party:

REQUEST FOR STATEMENT OF QUALIFICATIONS FOR REAL PROPERTY INSURANCE SERVICES ADDENDUM TWO

This letter constitutes a written addendum to the Real Property Insurance Services Request for Statement of Qualifications (RFSQ) and provides you with updated information related to the RFSQ. Please note the following:

1. In the Master Agreement, Recitals shall be replaced in its entirety with the revised Recitals to reflect the deletion of reference to Government Code Section 31000, as Attachment I to this Addendum Two.

Should you have any questions, you may contact Steven Elizondo, Administrative Services Manager II, of my staff at (213) 974-7360 or contracts@ttc.lacounty.gov.

Very truly yours,

JOSEPH KELLY
Treasurer and Tax Collector


Navjot Kaur
Administrative Services Deputy

NK:SE:jm

Attachment

**MASTER AGREEMENT BETWEEN
COUNTY OF LOS ANGELES
AND**

**FOR
REAL PROPERTY INSURANCE SERVICES**

This Master Agreement and Exhibits made and entered into this ____ day of ~~June~~April, 2018 by and between the County of Los Angeles (County), hereinafter referred to as the County and _____, hereinafter referred to as Contractor, to provide Real Property Insurance Services.

RECITALS

~~WHEREAS, pursuant to Government Code Section 31000 which authorizes the Board of Supervisors (Board) to contract for special services; and~~

WHEREAS, the County Treasurer and Tax Collector serves as the *ex officio* Public Administrator for the County; and

WHEREAS, pursuant to California Probate Code Section 2460 and Section 9656 the conservator or the Public Administrator (PA) acting as the personal representative may insure real property of the estate against loss or damage; and

WHEREAS, the PA, under agreement with the Public Guardian, a division of the ~~Los~~ Los Angeles County Department of Mental Health (DMH), provides property management services when administering estates of individuals under conservatorship; and

WHEREAS, the PA may arrange for Real Property Insurance Services including property-casualty insurance products for real properties and or contents of real properties managed by the PA; and

WHEREAS, the Contractor is a private firm specializing in providing property-casualty insurance products for real properties and or contents of real properties; and

WHEREAS, the Department of Treasurer and Tax Collector (TTC)/PA may contract with private firms for Real Property Insurance Services;

NOW THEREFORE, in consideration of the mutual covenants contained herein, and for good and valuable consideration, the parties agree to the following: