COUNTY OF LOS ANGELES
TREASURER AND TAX COLLECTOR

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MARK J. SALADINO
TREASURER AND TAX COLLECTOR

April 1, 2013

TO: Supervisor Mark Ridley-Thomas, Chairman
Supervisor Gloria Molina
Supervisor Zev Yaroslavsky
Supervisor Don Knabe
Supervisor Michael D. Antonovich

FROM: Mark J. Saladino
Treasurer and Tax Collector

SUBJECT: **CITY OF AGOURA HILLS BUSINESS LICENSE**

The City of Agoura Hills (City) is currently contracted with the Los Angeles County (County) through a General Services Agreement (GSA). Under the GSA, the Treasurer and Tax Collector (TTC) provides administration of the Business License Program pursuant to Title 7 of the Los Angeles County Code. Currently, there are 152 businesses licensed within the City under this GSA. The TTC also assigns one Business License Field Inspector to the City on a bi-weekly basis.

The City has notified us that it will be presenting an ordinance to its City Council on April 24, 2013, to establish its own Business License Program. The ordinance is scheduled to be adopted on May 8, 2013. The City and the TTC agree that the TTC will discontinue administering the Business License Program pursuant to the GSA, effective June 10, 2013, assuming no changes to the schedule.

The TTC has been working with the City and the Third District regarding the mailing of a notification letter to all business license holders within the City advising them of this transition. The TTC will also notify all agencies that are involved with the issuance and approval of Business Licenses under this contract, such as the Business License Commission, Regional Planning Department, Fire Department, Building and Safety, Public Health, Animal Care and Control, Weights and Measures, and the Sheriff Department.

The City has confirmed to the TTC that it will honor the existing licenses and any expiration dates of the licenses issued by the County. The letter will also provide business owners with contact information for the City and for the TTC, should they have any questions. A copy of the notice to business license holders will also be filed with your offices.

If you have any questions, please contact me or your staff may contact Kathy Gloster, Assistant Treasurer and Tax Collector, at (213) 974-2077.

MJS:KG:apl

c: William T Fujioka, Chief Executive Officer
Manuel Rivas, Senior Manager, Chief Executive Office
Greg Ramirez, City Manager, City of Agoura Hills
Timothy J. Pershing, Field Deputy, Third District
Business License Commission